

Department of DOC, Central Off (238) Facts – FY '09

http://www.doc.state.ia.us/



General Information

Address: Jessie Parker Building
510 East 12th Street
Des Moines, IA 50319

Workforce Data (unless otherwise noted, information provided is at the end of FY '09)

# FT EEs: 42	# PT EEs: 0	# Temporary EEs: 1	Average Length of Service: 17.93
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Span of Control: 6.83	% Performance Evaluations Completed: 97.62%	Total Unemployment Insurance Claims: 0
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Employee Age Groups				Supervisor Age Groups				Females		Males	
<25	0	45-54	16	<25	0	45-54	0	# of Females:	24	# of Males:	18
25-34	1	55-64	13	25-34	0	55-64	3	% of WF:	57.14%	% of WF:	42.86%
35-44	12	65+	0	35-44	3	65+	0	Average Age:	48.69	Average Age:	52.16
Employee Average Age: 50.18				Supervisor Average Age: 50.14				Average Length of Service: 18.30		Average Length of Service: 17.43	

Minorities		Breakout of Minorities		Non-minorities	
# of Minorities:	5	# of African-American:	4	# of Non-minorities:	36
% of Workforce:	11.90%	# of Asian:	0	% of Workforce:	85.71%
Average Age:	51.51	# of American Indian:	0	Average Age:	49.81
Average Length of Service:	13.98	# of Hispanic or Latino:	1	Average Length of Service:	18.60

Persons With Disabilities		Persons With Non-Disabilities	
# of Persons With Disabilities:	0	# of Persons With Non-Disabilities:	39
% of Workforce:	0%	% of Workforce:	92.86%
Average Age:	N/A	Average Age:	50.39
Average Length of Service:	N/A	Average Length of Service:	18.48

Officials/Administrators EEO Category 1: 22	Professionals EEO Category 2: 14	Technicians EEO Category 3: 1	Protective Service: Sworn EEO Category 4: 0
Protect. Serv.: Non-Sworn EEO Category 5: 0	Administrative Services EEO Category 6: 5	Skilled Craft EEO Category 7: 0	Service/Maintenance EEO Category 8: 0

Separation Rate: N/A%	Hire Rate: N/A%	Number Hires: 0	Transfer In: N/A
Retirements: 2 (both were SLIP)	All Terminations: 1	Voluntary Quits: 0	Transfer Out: N/A

# of Classes Used: 21	Most Populous Classes: Executive Officer 3 (8), Sec 2 (4), Exec Off 4 (4), Training Specialist 2 (4)		
Separations - By Class:	Deputy Corrections Program Admin (2), Budget Analyst 4 (1)		
# Eligible for Retirement:	15 in next 5 years	% Eligible: 35.71%	

Leave and Benefits (unless otherwise noted, information provided is at the end of FY '09)

Vacation Payouts: \$63,489.14	Sick Leave Payouts: \$6,000.00	Annual Payroll: \$3,519,985.16	Avg. Base Salary: \$75,407.92	Overtime Days Worked: 16.5
Overtime Cost: \$5184.85	Reassignment Pay: \$0	Recruitment Bonus Pay: \$0	Retention Pay: \$0	Exceptional Job Performance Pay: \$0
Workers' Comp Payouts: \$3,613.26	Vacation Pay - Earned Value: \$277,122.13	Vacation Days Earned: 941.2	Vacation Used Expense: \$261,899.89	Vacation Days Taken: 895.6
Workers' Comp Days Used: 30	Sick Leave Days Earned: 652.3	Reg. Sick Leave Used Expense: \$49,020.84	Reg. Sick Leave Days Used: 206.5	Converted Sick Leave To Vacation Days Used: 38.0
	Sick Leave -Earned Value: \$175,792.22		Avg. Sick Leave Days Per EE: 4.92	Converted Sick Leave To Vacation Used Expense: \$11583.76
Injury Leave Used Expense: \$0	Injury Leave Days Used: 0	Classification Appeals: N/A	Reclassifications Up (Filled): 3 Up (Vacant): 0 Down (Filled): 0 Down (Vacant): 0 Lateral (Filled): 0 Lateral (Vacant): 0 Approx. Annual New Cost of Reclassified Positions:* \$25,032.80	Grievances Contract Grievances: N/A Disciplinary: N/A Language: N/A Non-Contract Grievances: N/A Disciplinary: N/A Language: N/A Arbitrations: N/A
Funeral Leave Used Expense: \$7,012.78	Funeral Days Used: 26.9	Extraordinary Pay: \$0		
Jury Leave Used Expense: \$633.44	Jury Leave Days Used: 2.5	Special Duty Pay: \$0		

* based on difference between average of old and new pay grade FY '09. Vacancies and laterals were not calculated into the "cost."

Affirmative Action (Remedial Underutilization [RUU] and Gains/Losses)

Females: Current Year (FY '10) RUU: N/A	Minorities: Current Year (FY '10) RUU: N/A	PWD: Year (FY '10) RUU: N/A
Current Year (FY '10) Goal: N/A	Current Year (FY '10) Goal: N/A	Current Year (FY '10) Goal: N/A
Goal Achievement (FY '09): N/A	Goal Achievement (FY '09): N/A	Goal Achievement (FY '09): N/A

Sources: AS400 Queries; "Just the Facts for FY09" Almanac; Department of Management; DAS-HRE Labor Relations Team and DAS-HRE Personnel Officers.

Date of Completion: December 2009